

**INDIANA ARTS COMMISSION
QUARTERLY BUSINESS MEETING**

June 22, 2012

Indiana Government Center, Conference Room C
300 W. Washington Street
Indianapolis, Indiana 46204

Jon Ford, Chair

Minutes

Members present: Karen Ellerbrook, Jon Ford, Pam Hicks, Jeff Kirk, Linda Levell, Jeanne Mirro, Dick Stifel, Earl Williams, Trevor Yager

Members via teleconference: Linda Goad, Suzie Rentschler

Members absent: Gil Cárdenas, Judy Hess, Kelly Schreckengast, Irene Smith-King

IAC staff present: Michelle Anderson, April Blevins, Susan Britsch, Kristina Davis, Laura Frank, Bobbie Garver, Dennis Hardin, Lewis Ricci, Rex Van Zant

Guests: Doug Huntsinger (Office of the Governor), Parvonay Darabi (State Budget Agency), Donna Catalano (Regional Arts Partner Consortium)

1. **Welcome and Introductions.** IAC Chair Jon Ford opened the meeting at 9:20 a.m. and asked everyone to introduce themselves.

2. **Consent Agenda.** IAC Commissioner Dick Stifel moved to adopt the consent agenda, including the minutes from the March 16, 2012 Quarterly Business Meeting. IAC Commissioner Jeanne Mirro seconded the motion. The motion passed.

3. **Chair and Executive Reports.**

A. Chair's report.

1. Mr. Ford reported that the Governor's office has appointed five new IAC Commissioners; the Governor's office is awaiting replies of acceptance from all of the new appointees. The new Commissioners are: Kathy Anderson (Region 8, Nashville), Susan Hardwick (Region 10, Evansville), J. Allan Rent (Region 5, Muncie), Sherry Stark (Region 9, Columbus) and Nancy P. Stewart (Region 3, Fort Wayne). If all of the appointees accept, they will replace IAC Commissioners Irene Smith-King, Dick Stifel, Earl Williams, Jeanne Mirro, and Kelly Schreckengast. IAC Executive Director Lewis Ricci presented a handout (attached) showing the terms of office of all current Commissioners, and pointed out that the second term of Commissioner Judy Hess from Corydon expires with today's meeting.

2. Report on 2012 Session and Bills Affecting the IAC.

a. Mr. Ford reported that House Bill 1002, which passed the legislature earlier this year, eliminated the IAC Cultural Trust Administrative Board (CTAB). No action by IAC is required. The funds in the Arts Trust will be managed by the IAC instead of an appointed board.

b. Mr. Ford presented a handout (attached) explaining the newly-passed provisions of HEA1003, the Open Meeting Law. The new provisions allow for state agencies to conduct business with less than a quorum present at a meeting, as long as certain criteria are met. Mr. Ford explained that the IAC must adopt the provisions and publish them in the IAC Policy Manual in order for them to become effective. Mr. Stifel moved that the Indiana Arts Commission adopt the provisions of HEA1003. Ms. Hicks seconded the motion. The motion passed.

c. Mr. Ford reported that Senate Bill 327 regarding specialty license plates was referred to a study committee over the summer, but that members have not been designated. Doug Huntsinger of the Governor's office added that the IAC "shouldn't worry" about the elimination of the Arts Trust license plate, although "it is the will of the legislature" to administer the specialty plate program instead of the Bureau of Motor Vehicles.

3. State Budget Agency Issues

a. Mr. Ford reported that officers and staff from IAC met in the spring of 2012 with leadership of the State Budget Agency to examine on-going problems with delivery of accounting services to IAC from SBA. A new contract for services is due to be signed in July 2012, and will include certain metrics for measuring performance by SBA; however, there are no penalties for SBA for non-delivery. Mr. Ricci reported that a possible alternative to SBA services would be to hire a part-time staff accountant, or to engage a private company to provide services. Mr. Ricci is also cautious about making a change since there will be a new administration in state government beginning in January 2013. Mr. Ricci wants IAC to be well-positioned to steward state funds moving forward.

4 Financials.

A. IAC Deputy Director Michelle Anderson presented a handout (attached) showing the IAC budget for FY 2012, current through June 1, 2012.

B. Ms. Anderson presented a handout (attached) showing the projected FY 2012 year-end budget. Final figures for the year-end budget will not be completed until the books for FY 2012 have been completely closed. Figures shown are estimates.

C. Mr. Ricci presented a handout (attached) showing the projected IAC budget for FY 2013. Ms. Hicks moved to approve the FY 2013 IAC budget. Mr. Stifel seconded the motion. The motion passed.

5. FY 2013 Grants Approval. Mr. Ricci presented handouts (attached) showing the proposed grant awards for FY 2013 in the categories of Individual Artist Program, Arts Operating Support, Arts Project Support, Statewide Arts Service Organizations, Statewide Membership Grants, Regional Arts Partners, and Regional Initiative Grants. All of the proposed grant awards have been recommended for approval by the Program Evaluation Committee and the Executive Committee. IAC Commissioner Linda Levell moved to approve the FY 2013 IAC grants. IAC Commissioner Trevor Yager seconded the motion. The motion passed.

6. Presentation of Recommended Officers for FY 2013 and Officer Election. Mr. Ricci presented the ballot for nominating and electing IAC officers for FY 2013. All Commissioners present filled in ballots, which were collected and tallied (attached). The slate of officers for FY 2013 will be Jon Ford (Chair), Trevor Yager (Vice-Chair) and Karen Ellerbrook (Secretary).

A. Mr. Ricci presented a handout (attached) showing information about the next IAC Emeritus Gathering, which will be on September 13 – 14, in conjunction with the September Quarterly Business Meeting in Columbus Indiana. Among the events will be a public forum featuring representatives from both gubernatorial campaigns. IAC Commissioner Suzie Rentschler from Hartsville is heading the planning committee for the events.

B. Mr. Ford reported that he has recently completed the employee review of IAC Executive Director Lewis Ricci.

C. Mr. Ricci opened a discussion of possible ways the standing committees of the IAC could be consolidated to provide more efficiency. Since the Cultural Trust Administrative Board was eliminated by legislation, its functions can be easily absorbed by the Committee on the Future. He also suggested that the Advocacy & Awareness Committee might be altered to become an advisory group under the Executive Committee, instead of a separate standing committee. The makeup of the advisory group is yet to be determined but could include arts advocates and former IAC Commissioners. He also recommended renaming the Program Evaluation Committee to Programs, Grants and Services. Mr. Ricci would recommend that each Commissioner be assigned to one of the three new committees. IAC Commissioner Jeff Kirk stated he liked the suggestions. Mr. Stifel stated that advocacy is very important, and that IAC should not allow advocacy to disappear from the functions of the Commission. Ms. Hicks also liked the advisory group idea. Ms. Ellerbrook added that the Emeritus Commissioners should definitely be involved in the advocacy group. Mr. Yager stated that he was in favor of streamlining the committees. IAC Commissioner Jeanne Mirro added that the involvement of Emeritus Commissioners would give them a purpose to continue working on behalf of IAC. Mr. Ricci suggested

that the advocacy advisory group could become a “feeder system” for the Advocates board. Mr. Yager moved to consolidate IAC standing committees as presented by Mr. Ricci: the Committee on the Future will absorb the functions of the former Cultural Trust Administrative Board; the functions of the Advocacy & Awareness Committee will be absorbed into the Executive Committee, to include formation of an advocacy advisory council whose membership will be drawn, at least partially, from former IAC Commissioners; the Program Evaluation Committee will be renamed as Programs, Grants and Services. Ms. Levell seconded the motion. The motion passed.

D. Mr. Ricci opened a discussion of how the core responsibilities of Commissioners can be defined. He suggested that IAC make the expectations of its Commissioners more specific. He presented this particular grouping of core responsibilities: a) each Commissioner to serve on one Committee, attending in person at least once per year; b) each Commissioner to attend two Quarterly Business Meetings per year, with one QBM being mandatory for all Commissioners; c) actively monitor one Matrix area; d) be actively involved in one Program or Project per year; e) attend two official IAC statewide or regional events or programs per year, such as the Governor’s Arts Awards. Discussion followed, with Mr. Yager favoring a requirement of attendance at three Quarterly Business Meetings per year; also Mr. Yager suggests that each Commissioner agree to host a Quarterly Business meeting in his or her home town, providing hospitality and showcasing the local community. Mr. Stifel said that attendance at only one committee meeting per year is not enough, he suggested attendance at half of the meetings. Ms. Hicks added that board members can feel disconnected if they do not attend regularly. Mr. Ricci briefly discussed the role of Commissioners as grant panel facilitators; IAC has experienced some difficulty securing Commissioners to attend grant panels. He asked if it still seemed important, since about 80% of IAC’s grant money is given out by its Regional Arts Partners. He stated that having a Commissioner present is more of a public trust issue than a practical issue. Mr. Ford asked what has happened in the past when there has been no Commissioner available. Mr. Ricci answered that the panel would be facilitated by a staff member or a contracted facilitator. Ms. Mirro remarked that it would be easier for Commissioners if there were video conferencing available. Mr. Kirk said that the cost would be prohibitive. Mr. Kirk added that he thought it was important for a Commissioner’s understanding of the granting process to serve as a panel facilitator, and he encouraged keeping Commissioner involvement. Ms. Hicks agreed. Mr. Ricci suggested that those Commissioners who live in central Indiana could commit to being a back-up facilitator, as every Commissioner could commit to facilitating one panel each year. IAC Community Development Manager Susan Britsch offered to provide a sign-up sheet at appropriate Quarterly Business Meetings. Mr. Yager summarized by suggesting that the core responsibilities should be: a) attend three Quarterly Business Meetings in person per year; b) serve on one standing committee and attend two meetings in person per year; c) actively monitor one Matrix area; d) facilitate one grant panel per year; e) host a Quarterly Business Meeting once during a four-year term as Commissioner, providing hospitality and showcasing the hometown of the Commissioner. Mr. Yager suggested that these ideas be formally adopted in principle, with a written summary to be forthcoming. Mr. Yager moved to adopt the Core

Commissioner Responsibilities in principle as discussed, pending a written version to be provided and reviewed electronically before the next meeting of the full Commission. Ms. Mirro seconded the motion. The motion passed.

7. Executive Director Report.

A. Mr. Ricci reported on the recent first meeting of the Regional Arts Partner Allocation Review Committee. He presented a handout (attached) containing notes taken during the meeting.

B. Mr. Ricci reported on several technical service/capacity building opportunities. Eight communities will receive consultancies as part of the Building Vibrant Communities program at Ball State University. A Diversity Colloquium is being planned at Notre Dame University; IAC is collaborating with the states of Michigan and Ohio, with funding from the Joyce Foundation. The Valparaíso University Graduate School is offering an Arts and Entertainment Administration Workshop on August 10, 2012. Mr. Ricci is working with the IUPUI Center on Philanthropy to develop a possible certification/degree program for arts administration. Mr. Ricci is also working with the Indiana University Maurer School of Law to develop a workshop on intellectual property.

C. Mr. Ricci briefly mentioned two research projects with IAC connections. First, the Indiana University School for Public and Environmental Affairs is providing a summer internship to delve more deeply into an arts survey that was conducted in 2010. Emily Hellmuth holds the internship and is working a schedule in the IAC office. Second, a public arts education study is underway at Purdue University which will inform future Arts in Education Grants at IAC.

D. Mr. Ricci reported that National Endowment for the Arts Chair Rocco Landesman will make a visit to Indiana on July 17. The visit will be to South Bend and Gary. Mr. Ricci is working with staff, Commissioners, and Regional Partners to plan for the visit.

E. Mr. Ricci briefly mentioned other IAC partnerships. He presented a handout (attached) from Traditional Arts Indiana. He reported that former IAC Commissioner Sandra Clark from Bloomington has been appointed as a regional member of the Arts Midwest board of directors. Mr. Ricci reported that he has been appointed as a board member of the National Association of State Arts Agencies.

8. Committee Reports

A. Program Evaluation Committee. PEC Chair presented a handout (attached) reviewing the last meeting of the Committee, at which the FY 2013 grants were reviewed and recommended for approval.

B. Advocacy & Awareness Committee. A & A Chair Pam Hicks presented a handout (attached) and reported on the last meeting of the Committee.

C. Cultural Trust Administrative Board. In the absence of Committee Chair Judy Hess, Mr. Ricci presented a handout (attached) showing the latest total in the trust fund and the latest figures for sales of the Arts Trust License Plate

D. Committee on the Future. COF Chair Jeff Kirk presented the minutes of the latest meeting (attached).

9. **Regional Arts Partner Update.** RAP Colloquium Chair Donna Catalano gave a brief report on the latest meeting. She reported that February 14, 2013 will be the next Arts Day at the Statehouse. Ms. Ellerbrook encouraged all Commissioners to become a member of the Indiana Coalition for the Arts.

10. **Old Business.** There was no old business.

11. **New Business.** Ms. Britsch reported that IAC is collaborating with the Indiana Historical Bureau on a Black History Art Project, which will be to create two sculptures that will be displayed in the Indiana Statehouse. Former IAC Commissioner India Cruse-Griffin of Richmond will chair the application review panel in July.

12. **Closing Comments.** Mr. Ford extended thanks to Mr. Yager for arranging a tour of the Harrison Art Center and hosting the Commissioner/Staff dinner. Mr. Ford had words of praise for the three Commissioners who are present for their last meeting today: Jeanne Mirro from Fort Wayne, Dick Stifel from South Bend, and Earl Williams from Muncie.

13. **Adjourn.** Ms. Hicks moved to adjourn the meeting. Ms. Ellerbrook seconded the motion. The motion passed. The meeting adjourned at 12:25 p.m.